



Just A Start Volunteer Income Tax Assistance (VITA)

We **offer free tax preparation services** by trained volunteers from **February 4th to April 9th**. We will have two formats for getting your taxes done this year, please read carefully:

- **In-person service.** This means your taxes will be completed that day and a signed copy sent home with you.
- **Drop-off/pick-up service.** You will complete an intake sheet, we scan your documents, and you leave. We complete your return, and either call you to come back and sign out, or you can sign out digitally through secure file-sharing with an email.

Masks are optionally but highly encouraged when visiting our site!

Locations and Times:

- **402 Rindge Avenue**, Cambridge, MA 02140
 - Service here is walk-in only, no appointment needed
 - Sundays 10am-12:30pm, Tuesdays 5pm-7:30pm
 - Through April 9th
- **1035 Cambridge St**, Cambridge, MA 02141
 - This is an intake location
 - By appointment, 9am-5pm
 - **Drop-Off / Pick-Up Only**
 - Call or email Ian Davis to schedule



If you have additional questions or want to schedule an intake, please contact:

Ian Davis (617-918-7525, iandavis@justastart.org)

What to Bring:

- Your photo ID
- Social Security Cards or ITIN letters for anyone on the return
- Copies of all applicable 1099 forms: 1099-G (unemployment), 1099-R (retirement payments), 1099-INT (interest statements), 1099-SSA (Social Security), 1099-NEC (self-employment), 1099-MISC (miscellaneous income)
- For self-employed: a list of deductible expenses by category. For Uber/Lyft and similar app-based self-employment, any tax time documents they prepare for you which include mileage and other deductible expenses.
- W2 forms from all jobs in 2023
- Routing and account number for direct deposit, if desired
- Health insurance forms: 1099-HC for the Massachusetts state return (unless you had MassHealth or Medicare/Medicaid), and 1095-A if you had Health Connector health insurance
- For daycare/childcare expenses, a letter from your childcare provider with their name, address, and Employer Identification Number (EIN) or Social Security Number (SSN)
- Form 1098-T and a list of expenses for post-secondary education (college in any form: associates, bachelors, or graduate education)
- Form 1098-E if you paid on student loans
- The amount of all rent paid in 2023
- Any mail that you have received from the IRS or DOR regarding prior year returns